Group Transfer Form

(Please return directly to the CCB Department Office, Mallinckrodt 133.)

Name: ____________________________________       HUID: _________________________

Graduate Year (e.g. G1): ______

Advisors are responsible for paying a graduate student's Research Assistant (RA) salary and a portion of the student's tuition, as set each year by CCB Faculty. Currently, the RA rate for G2’s and above is $35,760 per year, and the advisor’s portion of tuition is $7,238 per year (equivalent to the facilities fee set by GSAS). When students teach, their RA salary is reduced by half of their teaching salary. Advisors are responsible for this as long as the student is in good academic standing and remains in the advisor’s lab.

For students with fellowships, the above funding will be replaced by the fellowship support. If necessary, the fellowship will be supplemented up to the current RA rate from the advisor’s funds. In the case of certain federal fellowships such as the NSF, this supplement will need to be paid from non-federal funds, due to federal regulations.

*Note to external advisors:* The academic requirements and financial practices of the CCB Department are operative rather than those from the Department of the advisor.

From Research Group: ________________________________
________________________________ _______________
Former Advisor approval signature                  Date

To Research Group: ________________________________
________________________________ _______________
New Advisor approval signature                     Date

________________________________ _______________
Student signature                                 Date

________________________________ _______________
Director of Graduate Studies signature             Date

Updated 5//2017