

WEB VOUCHER #

WIRE TRANSFER AUTHORIZATION

Amount: U.S. \$ _____ FOREIGN _____

Bank Name: _____

ABA #: _____ SWIFT CODE/SORT CODE: _____
(US banks only) (Foreign banks/UK banks)

Bank Address: _____

Bank Acct #: _____

Account Name: _____
(should be the same as the pay to on the voucher)

Corresponding Bank (ABA#, account #, and address): _____

Memo: _____

name of requestor _____ telephone _____ date _____

Coding for wire fee _____

Approved by: _____

CASH MANAGEMENT USE ONLY

Reference #: _____ Date sent: _____

Sent by: _____ Sequence #: _____

Staple this form to the front of each invoice in order to request that we wire the funds instead of issuing a check.

SEND TO:
OFS CASH MANAGEMENT
HOLYOKE CENTER ROOM 451
1350 MASSACHUSETTS AVENUE