HARVARD UNIVERSITY
DEPARTMENT OF CHEMISTRY AND CHEMICAL BIOLOGY
12 Oxford Street, Cambridge, MA 02138

Group Transfer Form

(Please return directly to the CCB Department Office, Mallinckrodt 133.)

Name: _____ HUID: _____

Graduate Year (e.g. G1): _____

Advisors are responsible for paying a graduate student's Research Assistant (RA) salary and a portion of the student's tuition, as set each year by CCB Faculty. As of July 1, 2020, the RA rate is $39,000 per year, and the advisor's portion of tuition is $8,400 per year (equivalent to the facilities fee set by GSAS). Advisors are responsible for this as long as the student is in good academic standing and remains in the advisor's lab.

For students with fellowships, the above funding will be replaced by the fellowship support. If necessary, the fellowship will be supplemented up to the current RA rate from the advisor's funds. In the case of certain federal fellowships, this supplement will need to be paid from non-federal funds, due to federal regulations.

Note to external advisors: The academic requirements and financial practices of the CCB Department are operative rather than those from the Department of the advisor. External advisors must be approved by the CCB Director of Graduate Studies. Students who wish to join groups outside CCB must submit a 1-page summary of proposed research along with this form.

From Research Group: _____

To Research Group: _____

_____ _____
New Advisor approval signature Date

_____ _____
Student signature Date

_____ _____
Director of Graduate Studies signature Date