CCB Laboratory Safety Training and Orientation

Trainee Name (printed): _______________________________________________

HUID#: ___________________________

e-mail address: _________________________________

Research group (printed): _________________________________

All individuals who conduct research in laboratories on the Harvard campus must complete General Laboratory Safety online (https://trainingportal.harvard.edu) as well as any of the training modules below that are directly relevant to the research in question.

☐ General Laboratory Safety (LAB100)
☐ Laboratory Biosafety (LAB103)
☐ Radioactive Materials Safety (RPO101, for radioactive isotopes and sources)
☐ X-Ray Device Safety (RPO107, for X-ray crystallography)
☐ Laser Safety (RPO102)
☐ Enclosed Laser Instruments Safety (RPO104, for laser microscopes)
☐ Liquid Pyrophoric Safety (LAB500)
☐ Liquid Pyrophoric Safety – Hands on Demonstration (LAB501)
☐ Respiratory Protection (IHS107)
☐ Machine Shop and Makerspace Safety Awareness
☐ Cranes and Hoists (OSG115)

**Laboratory Orientation.** Review the following safety features:

☐ Location and information in Emergency Response Guides
☐ Emergency evacuation route and meeting area
Location of fire extinguishers and closest pull station
Location and proper use of safety showers
Location and proper use of eyewash stations
Location of employee health centers
Location and use of spill kits
Basic & lab-specific PPE Policy and location of required PPE
https://www.ehs.harvard.edu/assessment-inspection-management-system-aims
Location of fume hoods and/or biosafety cabinets (if applicable)
Location and use of hazardous waste accumulation areas
Location of Safety Data Sheets:
https://apps2.campusservices.harvard.edu/ehsapps/ehsauth/chemwatch.jsp
Location of Chemical Hygiene Plan:
https://www.ehs.harvard.edu/sites/ehs.harvard.edu/files/chemical_hygiene_plan.pdf
Location of CCB Safety Manual:
https://chemistry.harvard.edu/files/chemistry/files/2012_1_9_safetymanual.pdf

Trainee Information & Signatures

☐ Undergraduate ☐ Graduate ☐ Post-doctoral fellow
☐ Visiting Scholar ☐ Staff

Signature: ________________________________

Date: ________________________________

By signing here, I acknowledge that I have been briefed on the safety features of the laboratory and informed of required additional safety training. I realize that the no single training contains comprehensive information regarding every hazard I will encounter in my research. I recognize that I must proactively inform myself about the hazards associated with every process I undertake and every substance I use in my research. I agree to follow the safety policies and principles described in the CCB Safety Manual while conducting research in the Department of CCB.